



Hi Business Owner,

It's that time of the year for you to provide AGA Group with all your Independent Contractor's information. Please provide all miscellaneous income for each person or company to whom you have paid during the year. You must have paid them at least \$600 in rents, services (including parts and materials), prizes and awards, other income payments, or medical and health care payments. Also, any payments to attorneys regardless of the amount must be reported to the IRS.

Each of your contractor is required to complete IRS Form W-9. If available, please forward a copy of the W-9's. To access this form, please [click here](#).

All 1099's have to be received by your contractors no later than January 31, 2021 to avoid IRS penalties.

IMPORTANT FOR 2020 1099's: The due date to file with IRS is now JANUARY 31st.

Please complete the attached form so that we can complete your 2020 tax filings. Please return the attached form along with copies of your W-9's to our office no later than January 27, 2021.

If you have any questions, please don't hesitate to call our office at (240) 764-5293 to speak with anyone.

Phone (240) 764-5293
Email aahmed@agagroupllc.com
www.agagroupllc.com

Your Company Name _____ SSN or EIN: _____

Company Address _____ Phone # _____

1099 Independent Contractor List

Contractor Name	EIN# or SS#	Street Address (including room or suite number)	City, State, and ZIP Code	Type of Service received	Amount *

* Please do not complete this column if AGA Group has prepared your bookkeeping for the year, unless otherwise discussed.